

DIRECTOR OF CENTRAL INTELLIGENCE
Security Committee

SECOM-D-354

30 September 1980

MEMORANDUM FOR: SECOM Principals
Chairmen, SECOM Subcommittee and Working Groups
Chairman, Security Advisory Group USSR

STATINTL FROM:
Chairman

SUBJECT: Security Committee Seminar - II

REFERENCE: Chairman's Memo SECOM-D-313 dated 6 August 1980,
Same Subject

1. Referenced memorandum advised of and invited attendance at the second DCI Security Committee seminar. That seminar is now planned to be a two-day affair, scheduled for 8-9 October 1980. A copy of the agenda is attached. Also attached is a map showing how to reach the seminar location. Please be there no later than 0900 Wednesday, 8 October. Casual attire is encouraged for attendees.

2. As the agenda shows, two hours have been set aside on 8 October for presentations by subcommittee and working group chairmen, followed by general discussion of those organizations' tasks and needs. Subcommittee and working group chairmen are requested to follow the attached format in making their presentations, which should be limited to not more than ten minutes each. Any written material or graphics that they wish members to have in connection with their presentations should be provided the SECOM staff sufficiently in advance of the seminar to permit reproduction and inclusion in participants' folders.

3. Those members wishing to bring specialists to address agenda topics are responsible for advising the SECOM staff in advance of the identity and clearance status of, and subject(s) to be addressed by, such specialists. Specialists are invited only for those periods of the seminar they will contribute to, and are responsible for making their own transportation arrangements

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Attachments

AGENDA
SECOM Seminar, 8 - 9 October 1980

Wednesday, 8 October

0900-1000	Welcome and Administrative Details	
1000-1200	SECOM Business Meeting	
	Comprehensive Reports of Chairmen Subcommittee and Working Groups	
	General discussion of Subcommittee and Working Group assignments and taskings	
1200-1300	Lunch	
1300-1530	Critical Personnel Security Issues	
	1. The Drug Issue	
	2. Homosexuality - the [] Issue	STATINTL
	3. Adequacy of Adjudication Guidelines	
1530-1700	Security in Industry (Messrs. [] to be discussion leaders)	STATINTL
1730-1830	Dinner	
1900-2000	[]	
2000-2100	Question and Answer Period	

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Thursday, 9 October

0700-0800	Breakfast
0830-1000	Special Presentations by NSA Courier Security Security of Secure Voice Equipment Discussion
1000-1200	Special Presentation by <input data-bbox="1003 625 1127 688" type="text"/> Emergency Destruction Program Discussion
1200-1300	Lunch
1300-1430	Review of SECOM Charter DCID 1/11 Open Discussion
1430-1630	SECOM - Its Present and Future Open Discussion
1630-1700	Closing Summation by Chairman
1730-1830	Dinner

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FORMAT FOR SECOM SUBCOMMITTEE AND WORKING GROUP CHAIRMEN REPORTS

1. Accomplishments - identify significant ones, with emphasis on 1980 activity, and state what need they satisfy.
2. Current Activity -
 - a. Identify problems being addressed and status of efforts toward their resolution; state specific plans for future actions; identify problems you think you should be addressing but aren't - state what is impeding action.
 - b. Identify specific needs (e.g., dollars, people, authority, SECOM support) bearing on ability/effectiveness to get the job done. Express in terms of what, from whom, and when. Divide into options ranked in priority order.
3. Administration -
 - a. State what changes you feel are needed in your charter/tasking, and why.
 - b. Identify membership/participation requirements in qualitative and quantitative terms.
4. Summary - show in graphic form (vu-graph, chart, etc.) an overall summary of your needs and what you would do if they were satisfied.